

Dear journalist,

As you know, the U.S. is hosting the Asia-Pacific Economic Cooperation (APEC) events this year. From **September 12-26, 2011**, San Francisco will be the site of several APEC-related events: the Third Senior Officials Meeting (SOM 3) and Related Meetings, the APEC Transportation & Energy Ministerial Conference, the 7th APEC Transportation Ministerial Meeting, and the Women and the Economy Summit.

As you begin to plan your coverage for SOM 3, it is important that you consider your accommodations. There are two hotels with special APEC rates for the upcoming SOM 3:

Hilton in the San Francisco Financial District

The hotel is half-way between the SOM 3 venues at the Hyatt Regency (where the press filing center will be located**) and the Westin St. Francis. Journalists attending SOM 3 have access to a block of rooms at a preferred rate of **\$249 + 15.57% tax for a single and \$279 + 15.57% tax for a double** with internet access and one breakfast per room included. Room availability is limited and reservations are required.

Please phone in reservation requests directly to the hotel at **1-800-424-8292** or use this website: http://www.hilton.com/en/hi/groups/personalized/S/SFOFDHF-APEC-20110913/index.jhtml?WT.mc_id=POG. It is important that journalists contact the hotel prior to arrival date and identify themselves as part of the **APEC Foreign Press** group. Provide the reception with the guest name, requested type of room (i.e. king, double/double, twin) check-in and check-out dates. A credit card will be required to reserve a room.

Harbor Court Hotel

The hotel is in the Financial District on the waterfront, about two blocks from the Hyatt Regency, one of the SOM 3 venues and where the press filing center will be located.** Journalists attending SOM 3 have access to a block of rooms at a preferred rate of **\$219 + 15.57% tax for a single or double** with internet access. Breakfast is not included. Room availability is limited and reservations are required.

Individual reservations can be made by going to the following website: <https://gc.synxis.com/rez.aspx?Hotel=26739&Chain=10179&group=12080101114>. Reservations are not confirmed until you receive confirmation numbers from the hotel.

For multiple reservations, please e-mail mark.tuten@kimptonhotels.com for a form to complete. Do not transmit any type of credit card information. Reservations are not confirmed until you receive confirmation numbers from the hotel.

General lodging reservations at both hotels are open as of **July 8** for journalists covering APEC-related events and will remain open until **July 30**. Due to the limited rooms available, media organizations are urged to complete their reservation as quickly as possible, but by no later than **July 30**.

Please contact the hotels directly with any reservation-related questions. For all other press-related questions regarding this communication, please contact APEC2011Media@state.gov.

Sincerely,

The APEC 2011 Planning Team



** - Information regarding the press filing center and press registration for SOM 3 will be forthcoming.